

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 1**

**Sht. No. 1957
July 13, 2021**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, William Murphy, Shana Chudy, Erin Cornelius, Debra Golley, Karl Northrup, Leonard Zlockie

Members Absent: All Present

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush

Staff Absent: Erich Ploetz

Others Present: Schavon Byroads

Call to order of meeting

President Van Wicklin called the reorganizational and regular meeting of July 13, 2021 of the Ellicottville Central School Board of Education to order at 6:00 p.m. The pledge to the flag of the United States was recited.

Roll Call

All Present

Changes, Additions and Deletions to the Agenda

Additions:

- Between 57 & 58
Approve Agenda
Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the July 13, 2021, Board of Education Meeting with addition.

Personnel

- 67i. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint LaDonna Freundsuh, who holds an Emergency COVID Certificate in Childhood Education 1-6, to the position of an FTE Elementary Intervention Specialist Teacher effective September 1, 2021. This position is in the tenure area of Elementary Education and is for a four-year probationary period commencing on September 1, 2021 and ending on August 31, 2025. Mrs. Freundsuh will be placed on Step 1 of the ETA Salary schedule (B step schedule). Eligibility for tenure at the end of the probationary period is dependent on Mrs. Freundsuh receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

Public Comment

None

- Administration of Oath of Office to Newly Elected Board Member, (Erin Cornelius – 5-year term - effective June 8, 2021 to June 30, 2026: The Oath was administered on June 8, 2021 to Mrs. Cornelius).
- Administer the Oath to the Superintendent of Schools (Robert Miller).

Selection of Meeting Chairman (temporary) – Superintendent Robert Miller was selected as the temporary meeting chairman.

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 2**

**Sht. No. 1957
July 13, 2021**

Nominations and Election of New Board Officers:

- (a) President
- (b) Vice-President

William Murphy nominated Robert Van Wicklin for the seat of President – Board of Education.
Upon motion made by Murphy, seconded by Zlockie, the following resolution was offered:

RESOLVED, that Robert Van Wicklin be elected President of the Board of Education of this District for the 2021-2022 school year.

**Yes – 7
No – 0
Carried**

Robert Van Wicklin nominated Leonard Zlockie for the seat of Vice President – Board of Education
Upon motion made by Van Wicklin, seconded by Golley, the following resolution was offered:

RESOLVED, that Leonard Zlockie, be elected Vice President of the Board of Education of this District for the 2021-2022 school year.

**Yes – 7
No – 0
Carried**

Appointment of Board Officers:

Upon motion made by Zlockie, seconded by Northrup the following appointments were offered 8 a – c.

- * (a) District Clerk – Melissa Sawicki \$7,000.87
- * (b) Deputy District Clerk & Deputy School Business Executive – Robert Miller no stipend
- * (c) School Business Executive – Aimee Kilby \$84,242.80

*Administer Oath to Above

**Yes – 7
No – 0
Carried**

Upon motion made by Northrup, seconded by Zlockie, the following appointments were offered (d) – (u).

- * (d) Tax Collector – Lola Shaw \$3,700.00
- * (e) District Claims Auditor – Karen Fitzpatrick @ \$27 per hour

*Administer Oath to Above

**Yes – 7
No – 0
Carried**

Appointment of Others:

- (f) Physician - Dr. Arun Patel (Olean Medical Group) through BOCES Contract
- (g) Attorneys - Hodgson & Russ LLP (\$274 per hour – partners, \$274 per hour - senior associates, \$260 an hour – senior associates, \$124 per hour – legal assistants, \$182 per hour – law clerks and \$333 per hour - environmental and specialized tax and securities matters) and Harris Beach Attorneys at Law (\$278 per hour for legal services by partners and senior counsel, \$258 per hour for legal services by associates, and \$135 per hour for paralegals/librarian services).
- (h) MS/High School Classroom & Activity Funds Comptroller – Erich Ploetz
- (i) MS/High School Classroom & Activity Funds Treasurer – Lola Shaw
- (j) Attendance Officer- Karin Hager, School Nurse
- (k) Consulting Dentist - Dr. Stephen Illig
- (l) District External Auditor – Buffamante, Whipple, Buttafaro, P.C.
- (m) District Internal Auditor – Management Advisory Group
- (n) Records Access Officer – Melissa Sawicki

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 3**

**Sht. No. 1957
July 13, 2021**

- (o) Asbestos LEA Designee – Marc Waters
- (p) Purchasing Agent – Aimee Kilby
- (q) Records Management Officer – Melissa Sawicki
- (r) Depository of Funds & Investments (All Accounts) – Five Star Bank, M&T Bank, HSBC, Chase Bank and CCB.
- (s) Central Treasurer – Lola Shaw
- (t) District Data Protection Officer – Joe Schultz @ stipend of \$2,200.00
- (u) Athletic Director – Dave McCann @ salary of \$12,300.00

**Yes – 7
No – 0
Carried**

Upon motion made by Murphy, seconded by Northrup, the following appointments were offered (v) – (aa).

- (v) Official Newspapers – Olean Times Herald & Salamanca Press
- (w) Chief Information Officer – Robert Miller
- (x) Sexual Harassment Officers – Maren Bush and Erich Ploetz
- (y) CSE/CPSE Chairperson – Melissa Dahlman
- (z) Civil Rights Compliance Officer – Robert Miller
- (aa) Dignity Act Coordinators - Tammy Eddy & Dan LaCroix

**Yes – 7
No – 0
Carried**

Upon motion made by Golley, seconded by Murphy, the following resolution was offered #'s 10-35.

10. RESOLVED, that the regular meetings of the Ellicottville Central School Board of Education shall be held on the following Tuesdays in the Ellicottville Central High School Library. The 2021-2022 Board of Education Meeting Calendar is as follows:

Ellicottville Central School Board of Education Scheduled Meetings

- | | | |
|-----|----------------------------|---|
| 1. | Tuesday July 13, 2021 | 6:00 pm Reorganizational Meeting |
| 2. | Tuesday July 27, 2021 | 6:00 pm Regular Meeting |
| 3. | Tuesday August 24, 2021 | 6:00 pm Regular Meeting |
| 4. | Tuesday September 21, 2021 | 6:00 pm Regular Meeting |
| 5. | Tuesday October 12, 2021 | 6:00 pm Board Retreat |
| 6. | Tuesday October 26, 2021 | 6:00 pm Regular Meeting |
| 7. | Tuesday November 16, 2021 | 6:00 pm Regular Meeting |
| 8. | Tuesday December 14, 2021 | 6:00 pm Regular Meeting |
| 9. | Tuesday January 25, 2022 | 6:00 pm Regular Meeting |
| 10. | Tuesday February 15, 2022 | 6:00 pm Regular Meeting |
| 11. | Tuesday March 15, 2022 | 6:00 pm Budget Worksession |
| 12. | Tuesday March 29, 2022 | 6:00 pm Regular Meeting* |
| 13. | Tuesday April 19, 2022 | 6:00 pm Regular Meeting/BOCES Budget Vote |
| 14. | Tuesday May 10, 2022 | 6:00 pm Budget Hearing |
| 15. | Tuesday May 17, 2022 | 8:00 pm Regular Meeting – Budget Vote |
| 16. | Tuesday June 7, 2022 | 6:00 pm Regular Meeting |
| 17. | Tuesday June 21, 2022 | 6:00 pm Regular Meeting |
| 18. | Tuesday July 12, 2022 | 6:00 pm Reorganizational Meeting |

*Last day to ok budget for 2022/2023 school year

11. RESOLVED, the School Business Executive is authorized to make payments of wages of all personnel of the school district in accordance with the agreed and contracted amounts deducting there from any obligation required by law or agreement. The Superintendent of Schools is authorized and directed to certify payrolls for the Board of Education.
12. RESOLVED, the Superintendent of Schools is authorized to approve staff personal days, professional or visitation days and travel as indicated in contractual agreements and as provided for in the budget during the 2021-2022 school year.
13. RESOLVED, that the Superintendent of Schools, be authorized to approve the travel and other business expenses of teaching and non-teaching personnel under adopted Board policy including advanced payments and reimbursements.

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 4**

**Sht. No. 1957
July 13, 2021**

14. RESOLVED, a petty cash fund be established as outlined below
 - (1) \$100 (Melissa Sawicki - custodian)
 - (2) \$10 (Lola Shaw – Tax Collector Account)
15. RESOLVED, the School Business Executive and Superintendent are authorized to sign all checks from all accounts including payroll checks.
16. RESOLVED, the School Business Executive is authorized to use a facsimile signature, to wit, to use a check writer.
17. RESOLVED, the School Business Executive is authorized to make necessary budget transfers up to \$2,000 with the approval of the Superintendent of Schools as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$2,000.
18. RESOLVED, that the Superintendent is hereby authorized to make necessary budget transfers up to \$100,000 as authorized by New York State Department of Audit and Control regulations and recommended by the New York State Commissioner of Education guidelines and brief explanation for any item over \$100,000.
19. RESOLVED, that the Superintendent of Schools, or his designee, be authorized to apply for, accept and administer Federal Funds.
20. RESOLVED, that the Vice-President will have the authority to act on behalf of the President, including signatory powers in the absence of the President.
21. RESOLVED, the Superintendent is authorized to purchase bonds required by law for the School Business Executive and Tax Collector (in the amount of \$1,000,000).
22. RESOLVED, the School Business Executive is authorized to invest such portion of district monies as she may determine in U.S. Treasury Securities to be held to maturity and maturing in one year, in special time deposit accounts, in certificates of deposits issued by a bank or trust company, or Repurchase Agreements, provided, however, that such investments shall be payable within such time as the proceeds shall be needed to meet expenditures for which such money was obtained and, further, that such transaction meets all the requirements outlined in Education Law 1723-A.

BE IT ALSO RESOLVED, that the School Business Executive must require any bank or trust company, which has district, deposits over \$100,000 to provide state approved securities as collateral on aggregate deposits in excess of \$100,000. Such collateral must be held in a collateral account at an independent third-party bank with the account registered in the name of the Ellicottville Central School Board of Education. All transactions from this account are to be controlled by the School Business Executive to insure continued adequate collateralization.
23. RESOLVED, that the automobile mileage reimbursement rate be set at the current Internal Revenue Service rate per mile, effective with the 2021-2022 school year.
24. RESOLVED, that all policies, rules, regulations standard practices and procedures heretofore existing in this district in 2020/2021 unless specifically amended or changed are continued in full effect for the 2021/2022 school year.
25. RESOLVED, that the School Physician, or his designee, be authorized at their discretion to provide influenza inoculations for school district personnel choosing to receive same.
26. RESOLVED, that the Superintendent of Schools be authorized to require employees to submit to a medical examination to determine his/her fitness to continue employment, and to make such arrangements as are necessary to effectuate this resolution.
27. RESOLVED, that the Superintendent of Schools be authorized to act as the representative of the school district and to sign all applications in conjunction with any and all Federal and State aid projects, BOCES Contracts and Agreements as well as local agency contracts with Board approval.

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 5**

**Sht. No. 1957
July 13, 2021**

28. RESOLVED, that the School Business Executive be authorized to pay invoices or billings offering discounts and to pay billings for retirement, federal and state taxes, scholarships, liability and health insurance, employee voluntary deductions, and other invoice or billings the Business Administrator deems necessary to be in the best interest of the District.
29. RESOLVED that the current list of certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are identified as available to serve in this District, and the list as amended from time-to-time by the State Education Department and posted on the web-based IHO reporting System as the District's list of impartial hearing officers. BE IT ALSO RESOLVED that the District Clerk and Superintendent or Superintendent's designee shall select certified hearing officers from the State Education Department's web-based Impartial Hearing Officer Reporting System, who are available to serve in the District from the list of Impartial Hearing Officers who are certified by the Commissioner of Education of New York State; and document the rotational selection process and engage in the ministerial acts necessary to determine the first available impartial hearing officer for selection in each particular case. The State Education Department's then-current published list on the web-based Impartial Hearing Officer Reporting System will constitute the district's list of the names and statement of the qualifications of each Hearing Officer.
BE IT ALSO RESOLVED that when an Impartial Hearing Officer must be appointed at a time when the Board of Education is not in session or between board meetings, the Board President or Vice-President are authorized to appoint the first available hearing officer to serve in a particular case. In the event that neither the Board President nor Vice President is available to make such an appointment, any member of the Board may appoint the first available hearing officer to serve on a particular case. Board member appointment of an Impartial Hearing Officer to conduct a hearing shall be promptly reported to the Board.
- RESOLVED that the Board of Education of the Ellicottville School District, upon recommendation of the Superintendent of Schools, shall compensate Impartial Hearing Officers who have been certified by the Commissioner of Education of the State of New York to serve as Impartial Hearing Officers in accordance with Education Law Section 4404(1) and 8 N.Y.C.R.R. Section 200.1(x), at the following rates for services and expenses:
- [1] Certified Impartial Hearing Officers shall be compensated at the rate of one hundred dollars (\$100) per hour for time spent in pre-hearing, hearing, and post-hearing activities of researching and writing a decision. The District does not and will not pay for hearing dates which are adjourned or cancelled, regardless of the reason, when the adjournment or cancellation is on two or more business days' notice.
- [2] Certified Impartial Hearing Officers will be reimbursed for reasonable and customary office expenses of photocopying, postage and facsimiles incurred and for travel time to and from the hearing at the rate of forty dollars (\$40) per hour.
- [3] Automobile travel shall be reimbursed at the then-current per mile rate which is established from time-to-time for travel by District employees and representatives.
- [4] Airline or train travel shall be reimbursed at the actual reasonable costs incurred by the Impartial Hearing Officer.
- [5] The District will reimburse Impartial Hearing Officers for the cost of their lodging up to eighty dollars (\$80) per night with receipt submitted or fifty-five dollars (\$55) per night without receipt submitted for hearing dates that fall on consecutive days.
30. Resolution authorizing BOCES Education Advisory Committee to act on behalf of local Boards for Vocational Grants.
31. BE IT RESOLVED, that the Superintendent of Schools, or his designee, be authorized to apply for, accept, administer and participate in the Free and/or Reduced School Lunch and School Breakfast Programs. RESOLVED, that the Ellicottville Central School District amends its Free and Reduced-Price Breakfast and Lunch Policy effective 9/1/21 to meet the family income standards for determining the eligibility of students to receive free and reduced-price meals under the National School Lunch Program as established by the United States Secretary of Agriculture. Further, RESOLVED: the Ellicottville Central School District adopts the maximum scale for free and reduced-price lunches as established by the New York State Education Department.
32. RESOLVED, that the School Lunch Prices for the 2020-2021 school year be set as follows: Grades K-5 at \$2.10 for a complete lunch and Grades 6-12 at \$2.30 for a complete lunch. 2nd lunch prices will be as follows: K-5th: \$2.60 and 6th – 12th grade: \$2.90. Reduced Lunch Price for all levels will be \$.25 per mandate. Adult lunch price \$5.00 (+tax) (for a complete lunch).

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 6**

**Sht. No. 1957
July 13, 2021**

33. RESOLVED, that the School Breakfast Prices for the 2020-2021 school year be set as follows: Grades K-5 \$1.30 for a complete breakfast and Grades 6-12 at \$1.30 for a complete breakfast. 2nd breakfast will be \$1.80. Reduced Breakfast Price for all levels will now be \$.25 per mandate. Adult breakfast price \$2.75 (+tax) (for a complete breakfast).

34. RESOLVED that the price of half-pints of milk for the 2020-2021 school year be \$.60 per carton. Adult milk price for a half-pint \$.75. Chips & Ice Cream \$1.00. Bottled Drinks \$1.50.

35. RESOLVED to renew the following M&T Bank credit card debt limit during the 2021-2022 school year:

<u>NAME</u>	<u>INDIVIDUAL CREDIT LIMIT</u>
(1) Robert Miller	\$25,000
(2) Aimee Kilby	\$5,000
(3) Marc Waters	\$3,000

**Yes – 7
No – 0
Carried**

36. Moved by Cornelius, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following appointments of Committees on Special Education and Pre-School Education.

Committee on Special Education

Part 200 Regulations

Section 200.3

1. CSE Chair
2. Parent of Student
3. Student if appropriate
4. School Psychologist
5. Parent Member (Karen Venturin, Kaylin Moss)
6. Surrogate Parent (Shelly Baldwin, Daniel Buringrud)
7. Special Education Teacher
8. Regular Education Teacher
9. All Providers of Services

Sub-Committee on Special Education

Part 200 Regulations

Section 200.3

1. CSE Chair
2. Parent of Student
3. Special Education Teacher
4. Regular Education Teacher
5. All Providers of Services

Committee on Preschool Special Education

Part 200 Regulations

Section 200.3

1. CSE Chair
2. Parent of Student
3. School Psychologist
4. Cattaraugus County CPSE Representative
5. Parent Member (Lindsey Bishop, Tiffany Frentz)
6. Surrogate Parent (Shelley Baldwin, Daniel Buringrud)
7. Special Education Teacher
8. Regular Education Teacher
9. All Providers of Services

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 7**

**Sht. No. 1957
July 13, 2021**

37. Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following appointments of School Safety/Health Team.

Robert Miller	Superintendent
Erich Ploetz	MS/HS Principal
Maren Bush	Elementary Principal
Melissa Dahlman	CSE Chairperson
Karin Hager	School Nurse
Todd Lovell	Transportation
Marc Waters	Maintenance
Zachary Gelen	Physical Education Teacher
Vicky Williams	PTO
TBD & TBD	Board Members
Tammy Eddy	Guidance Counselor
Melissa Sawicki	Superintendent's Secretary
Dan LaCroix	Guidance Counselor
Kate Boutet	Physical Education Teacher
Mark Ward	Great Valley Fire Department
Don Auge	Ellicottville Police – Officer in Charge
Aimee Kilby	Parent
Ed Fredrickson	Ellicottville Fire Department
Katie Auge	Teacher
Chris Keenan	Teacher

**Yes – 7
No – 0
Carried**

Upon motion made by Zlockie, seconded by Northrup, the following resolution was offered 38-57.

38. Business Office authorized to pay claims
RESOLVED: that according to Education Law 1724, paragraph 3, the Business Office is authorized to make payment in advance of audit of claims for utilities, postage, freight, and express charges.
39. District Treasurer authorized to pay substitutes
RESOLVED: that the School Business Executive is hereby authorized, on the approval of the Superintendent, to pay substitute employees during the 2021/2022 school year the following rates:
- | | |
|------------------------------|--|
| <u>Teacher</u> | \$95.00 (Non-Certified w/2-years+ of college) |
| | \$105.00 (Non-Certified w/4-year degree other than in Education) |
| | \$115.00 (Certified with 4-year degree in Education) |
| *Long Term Certified Teacher | \$150.00 per day *More than 10 Consecutive Days |
| Teacher Aides | \$12.50 per hour (subject to change effective 12/31/21) |
| Secretaries | \$12.50 per hour (subject to change effective 12/31/21) |
| Cafeteria Workers | \$12.50 per hour (subject to change effective 12/31/21) |
| Bus Drivers | \$16.70 per hour |
| Cleaners | \$12.50 per hour+\$1.00 (subject to change effective 12/31/21) |
| School Nurse - RN | \$25.00 per hour |
| School Nurse – LPN | \$15.50 per hour |

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 8**

**Sht. No. 1957
July 13, 2021**

40. Required Staff Memberships
- 40.1 RESOLVED: that Guidance Counselors, Tamara Eddy and Daniel LaCroix, are required to keep current on recent changes in guidance, acquire new information, and develop advanced skills in the area of guidance as part of their official duties as guidance counselors. The Board of Education has determined that membership, at the Districts expense, in the New York State School Counselor's Association and the Cattaraugus/Allegany County School Counselor's Association is a necessary requirement for these counselors to fulfill their official duties.
- 40.2 RESOLVED: that the 6-12 Principal, Erich Ploetz is required to keep current on recent changes in the administration of secondary schools and to acquire new information and develop advanced skills in the area of school administration and management as part of his official duties as a school administrator. The Board of Education has determined that membership at the Districts expense in the School Administrators Association of New York State and the Cattaraugus/Allegany County Secondary Principal's Association is a necessary requirement for him to fulfill his official duties. Therefore, be it further RESOLVED, that the 6-12 Principal is required as part of his official duties to be a member of the School Administrators Association of New York State and the Cattaraugus/Allegany Secondary Principal's Association.
- 40.3 RESOLVED: that the Superintendent, Robert Miller, is hereby required to keep current on recent changes in school law, school finances, school management, and school curriculum as part of his official duties as Superintendent of Schools. The Board of Education has determined that membership in the Cattaraugus/Allegany County Council of School Superintendents and the New York State Council of School Superintendents is important for the Superintendent to fulfill his official duties. Therefore, be it further RESOLVED, that the Superintendent of Schools, as part of his official duties, may at the District's expense be a member of the New York State Council of School Superintendents (NYSCOSS), the American Association of School Administrators (AASA), and the Cattaraugus/Allegany County Council of School District Superintendents. In addition, the Board of Education is approving the Superintendent to attend the following meetings/conferences for the 2021-2022 school year at the expense of the District: NYSCOSS Fall and Winter/Spring Conferences, CA BOCES CSO Meetings, NYSSBA Conferences, ACSBA Meetings, Cattaraugus/Allegany County Council of School District Superintendents meetings, Western New York Joint Management Team meetings/conferences, and local training options offered by and through the CA BOCES. All other conferences will require prior approval of the Board of Education as per the Superintendent's contract.
- 40.4 RESOLVED: that the Elementary Principal/Director of Curriculum, Maren Bush, is required to keep current on recent changes in the administration of elementary schools & curriculum and to acquire new information and develop advanced skills in the area of school administration and management & curriculum as part of her official duties as a school administrator. The Board of Education has determined that membership at the Districts expense (if any) in the School Administrators Association of New York State, the Cattaraugus/Allegany County Elementary Principal's Association and CA BOCES Curriculum Forum Meetings is required as part of her official duties. Therefore, be it further RESOLVED, that the elementary principal be a member of the School Administrators Association of New York State, the Cattaraugus/Allegany County Elementary Principal's Association and the CA BOCES Curriculum Forum.
- 40.5 RESOLVED: that the School Business Executive, Aimee Kilby, is required to keep current on recent changes in the area of School District Business Office Procedures and Policies. The Board of Education has determined that membership at the Districts expense in the Allegany/Cattaraugus Chapter of NYSASBO and NYSASBO (New York State Association of School Business Officials). Therefore, be it further RESOLVED, that the district treasurer is required as part of her official duties to be a member of the local chapter and the New York State Association of School Business Officials.
41. Erich Ploetz appointed DEO "designated school official"
RESOLVED: that Mr. Erich Ploetz, 6-12 Principal is hereby appointed the DEO "designated school official" at ECS for the 2021-2022 school year. The Designated Educational Official receives court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.
42. Approval of District Investment Policy & Code of Ethics for Board Members and All District Personnel (annual approval).
RESOLVED: that the Ellicottville Central School District hereby approves the following policy: District Investments and Code of Ethics for Board Members and All District Personnel.
43. Approval of Title IX/Section 504/ADA Compliance Officer
RESOLVED: that Melissa Dahlman, is hereby appointed as the Title IX/Section 504/ADA Compliance Officer for the Ellicottville Central School District for the 2021/2022 school year.

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 9**

**Sht. No. 1957
July 13, 2021**

44. Approval of Liaison for Homeless Children & Youth Designee
RESOLVED: that Robert Miller, Superintendent, is hereby appointed as the Liaison for Homeless Children and Youth for the Ellicottville Central School District for the 2021/2022 school year.
45. Approval of Chemical Hygiene Officer for District
RESOLVED: that Marc Waters, is hereby appointed as the Chemical Hygiene Officer for the Ellicottville Central School District for the 2021/2022 school year.
46. Approval of Official Bank Signatories
RESOLVED: that Robert Miller, Superintendent and Aimee Kilby, School Business Executive are hereby appointed as the Official Bank Signatories for the Ellicottville Central School District for the 2021/2022 school year.
47. Approval of Certifier of Payroll
RESOLVED: that Robert Miller, Superintendent is hereby appointed as the certifier of payroll for the Ellicottville Central School District for the 2021/2022 school year.
48. Approval of School Pesticide Representative
RESOLVED: that TBD is hereby appointed as the School Pesticide representative for the Ellicottville Central School District for the 2021/2022 school year.
49. Approval of the School Psychologist to the position of acting CSE Chairperson
Approval of the School Psychologist, Joe Prior, to the position of acting CSE Chairperson on an as needed interim/temporary basis in the event of the absence of the official CSE Chairperson. The School Psychologist when in this capacity will assume all responsibilities of the position.
50. Approval of Robert Miller, Superintendent as the Purchasing Agent for the district in the event the School Business Executive is unable to fully complete such duties.
RESOLVED: That Robert Miller, Superintendent is hereby appointed the Purchasing Agent for the district in the event the School Business Executive is unable to fully complete such duties.
51. Approval of temporary/acting 504 Chairperson
RESOLVED: That the school psychologist, Joe Prior, is hereby appointed to the position of acting 504 Chairperson on an as needed interim/temporary basis in the event of the absence of the official 504 Chairperson. The School Psychologist in this capacity will assume all responsibilities of the position.
52. Approval authorizing CSE/CPSE Chairperson to sign CSE/CPSE recommendations on behalf of the Board of Education
RESOLVED: That Melissa Dahlman is hereby authorized to sign CSE/CPSE recommendations on behalf of the Board of Education.
53. Approval of District Pandemic Coordinator for the 2021/2022 School Year:
RESOLVED: that Robert Miller is hereby appointed as the District Pandemic Coordinator for the Ellicottville Central School District for the 2020/2021 school year.
54. Approval of District Energy Manager for the 2021/2022 School Year:
RESOLVED: that Marc Waters is hereby appointed as the District Energy Manager for the Ellicottville Central School District for the 2021/2022 school year.
55. Approval of District Integrated Pest Management Coordinator (IPM) for the 2021/2022 School Year:
RESOLVED: that Marc Waters is hereby appointed as the District Integrated Pest Management Coordinator (IPM) for the Ellicottville Central School District for the 2021/2022 school year.
56. Approval of Chief Emergency Officer for the 2021/2022 School Year:
RESOLVED: that Robert Miller is hereby appointed as the Chief Emergency Officer for the Ellicottville Central School District for the 2021/2022 school year. The chief emergency officer is responsible for coordinating communication between school staff and law enforcement and first responders. The chief emergency officer must ensure that all district staff understand the district-wide safety plan, and is also responsible for ensuring that building-level emergency response plans are completed, reviewed annually and updated when needed.

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 10**

**Sht. No. 1957
July 13, 2021**

57. Approval of Board Member Attendance at Conference, Training, etc. for the 2021/2022 School Year:
RESOLVED: that the authorization for Board Members to attend conferences, conventions and the like shall be by Board resolution adopted prior to such attendance. The Superintendent of Schools will then be authorized to approve the travel and other related expenses including advanced payments and reimbursements.
RESOLVED: that members of the Board of Education be approved to attend, either in person or virtually, the NYSED Fiscal Oversight Fundamentals Training, Governance Training, NYSSBA Conferences and the Allegany/Cattaraugus School Board Association meetings.

**Yes – 7
No – 0
Carried**

Approve Agenda

Moved by Chudy, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the July 13, 2021, Board of Education Meeting with additions.

**Yes – 7
No – 0
Carried**

Consent Items:

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of June 22, 2021
- b. Acknowledgement of the June 22, 2021 & July 7, 2021 Claims Auditor Reports
- c. Approval of the May 2021 Treasurer's Report

**Yes – 7
No – 0
Carried**

Presentations & Reports:

None

Communications, Commendations:

- a. Thank you notes from Alexander Hunt, Sammi Lin and Clayton Rowland

Informational Items:

None

Superintendent's Report (Robert Miller):

- a. Stimulus Funds – CRRSA has been submitted and can be modified. ARP due by July 1st, application is still not available on-line. This is slowing us up a bit spending funds. The District will be using Plan A, which adds a 6th grade teacher which will be partially funded by the Rescue Funds.
- b. Mask wearing in summer months – very vague info. Staff vaccinated do not have to wear masks if they show proof of vaccination. Students with proof don't have to wear a mask, but still have to screen and take temperatures. Students without vaccinations do not have to wear a mask but are highly encouraged to do so. This info is for summer school only. Still waiting on guidance for 2021-2022 school year.
- c. Capital Project – a lot of work is happening and happening fast. Parking Lots, sand on soccer field, sod on football field – has to sit for one year, steps in front of press box - in front may get turf with eagle logo or ECS on it. Elementary playground has new mulch, next year will have new product that will last longer. Driveways and generator pad, high school roof, bus garage roof and break room, high school kitchen, elementary gym floor. The campus will look different come September
- d. Entire building will be shut down on Wednesday, July 21st, 2021. There will be no water from 3 pm on Tuesday, July 20th until 7 am on Thursday, July 22nd.
- e. CDC adopted new guidance; New York State has not had any new guidance. Hopefully, we can start school in September back to normal.
- f. Technology – ordering cases and accessories and Sources of Strength program.

Discussion: Mrs. Cornelius asked where the District stands with devices for Elementary students. Superintendent Miller stated that a new order of iPads will bring the district up to 1-1 devices for the entire school. He added that the entire school will be 1-1 in September. Looking at a grant for connectivity, with the biggest obstacle being Hot Spots and, and them working.

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 11**

**Sht. No. 1957
July 13, 2021**

School Business Executive's Report (Aimee Kilby): No Report

Principals Reports:

Maren Bush: Elementary Principal/Director of Curriculum

- a. Focusing on Title Grants – set to receive around \$87,000
- b. Monitoring Prek for Fall
- c. Getting ready for the 2021-2022 school year

Erich Ploetz: MS/HS Principal – Absent - **No Report**

Old Business

President Van Wicklin thanked outgoing Vice President William Murphy for serving 4 years as Vice President.

New Business:

Moved by Golley, seconded by Zlockie, upon the recommendation of the Board President, approval of a request from Robert Miller, Superintendent, that he be certified as lead evaluator for the principals. Mr. Miller will maintain all NYSED requirements for this certification.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of a Bus Lease Bid from Leonard Bus Sales, Inc. for 2 – 66 passenger IC BUS CE3102. ECS will make 5 payments of \$38,418.00 beginning on September 1, 2021 and ending on September 1, 2025.

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval to hold the Ellicottville Central School District Reorganizational Meeting on July 12, 2022 (for the 2022/2023 school year).

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to award the Natural Gas Bid to Energy Mark utilizing Option 1 One-Year Basis rate of \$0.11. The bid is good for the period from September 1, 2021 through August 31, 2022.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 12**

**Sht. No. 1957
July 13, 2021**

Personnel

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following fall sports coaches for the 2021-2022 school year (contingent upon number of students in each sport):

Boys Varsity Soccer Coach	Matt Finn
Boys Assistant Soccer Coach	Chris Keenan
Boys Modified Soccer Coach	Chris Edwards
Girls Varsity Soccer Coach	Tammy Eddy
Girls Assistant Soccer Coach	Katie Taylor
Girls JV Soccer Coach	Tracy Stokes
Girls Modified Soccer Coach	Dan Lacroix
Girls Varsity Volleyball Coach	Katie Auge
Girls JV Volleyball Coach	Danielle Norton
Girls Modified Volleyball Coach	Tracie Myers
Varsity Football Coach	Jason Marsh
Varsity Assistant Football Coach	Chris Mendell
JV Football Coach	Joe Myers
Modified Football Coach	Bill Delity

**Yes – 7
No – 0
Carried**

Moved by Northrup, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jason Marsh to the position of Summer 2021 Weight-Lifting Advisor retroactive to July 6, 2021.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Todd Lovell to the permanent position of School Bus Mechanic effective July 14, 2021, after successfully completing one year of probation.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Chudy, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept a letter of resignation from Joshua Schreckengost (cleaner) effective June 22, 2021.

**Yes – 7
No – 0
Carried**

Moved by Northrup, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennifer Benjamin and LaDonna Freundsuh as 6th Grade Academic Recovery teachers for the summer of 2021, retroactive to July 6, 2021.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jeff Dineen to the substitute cleaner list at his hourly rate of pay.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joe Prior to supervise a summer weight-lifting program for SEL related to COVID. This program will be July-August 2021.

**Yes – 7
No – 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 13**

**Sht. No. 1957
July 13, 2021**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to increase the rate of pay for temporary summer cleaners to \$13.50 per hour effective retroactive to July 6, 2021.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, the Ellicottville Central School District Board of Education does hereby appoint LaDonna Freundsuh, who holds an Emergency COVID Certificate in Childhood Education 1-6, to the position of a FTE Elementary Intervention Specialist Teacher effective September 1, 2021. This position is in the tenure area of Elementary Education and is for a four-year probationary period commencing on September 1, 2021 and ending on August 31, 2025. Mrs. Freundsuh will be placed on Step 1 of the ETA Salary schedule (B step schedule). Eligibility for tenure at the end of the probationary period is dependent on Mrs. Freundsuh receiving APPR ratings of Effective or Highly Effective in 3 of 4 preceding years and no Ineffective composite or overall rating in the final year.

**Yes – 7
No – 0
Carried**

Committee Reports:

Buildings/Grounds/Transportation – Capital Project updates

This report was covered in the Superintendent's Report. There will be a construction meeting at 10:30 am on Tuesday, July 20, 2021 in the construction trailer behind the bus garage.

Discussion Items:

None

Policies:

None

CSE/CPSE Recommendations:

Moved by Cornelius, seconded by Golley, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500404, 900447003, 900501451, 900501397, 900500032, 900501257) at its meeting on July 13, 2021 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations June 19 - 22, 2021.

**Yes - 7
No - 0
Carried**

**BOARD OF EDUCATION
Ellicottville Central School**

**Reorganizational & Regular Meeting
Page 14**

**Sht. No. 1957
July 13, 2021**

Executive Session

Moved by Murphy, seconded by Zlockie, to enter into executive session at 6:38 pm for 1 contractual item (ECSRPA) and 1 contractual item (ETA).

**Yes - 7
No - 0
Carried**

Moved by Golley, seconded by Zlockie, to come out of executive session and return to the regular meeting at 7:05 pm.

**Yes - 7
No - 0
Carried**

Adjournment of Meeting

Moved by Northrup, seconded by Chudy, to adjourn the regular meeting of July 13, 2021 at 7:05 pm.

**Yes - 7
No - 0
Carried**

District Clerk

Deputy District Clerk